

# Cabinet

## Minutes



Monday 8 May 2017

### **PRESENT**

Councillor Michael Cartwright, Deputy Leader  
Councillor Stephen Cowan, Leader of the Council  
Councillor Sue Fennimore, Cabinet Member for Social Inclusion  
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services  
Councillor Lisa Homan, Cabinet Member for Housing  
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration  
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care  
Councillor Max Schmid, Cabinet Member for Finance

### **193. MINUTES OF THE CABINET MEETING HELD ON 27 MARCH 2017**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 27 March be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **194. APOLOGIES FOR ABSENCE**

Apologies for Absence were received from Councillors Ben Coleman and Sue Macmillan.

Apologies for lateness were received from Kim Dero, the Interim Chief Executive.

### **195. DECLARATION OF INTERESTS**

Councillor Max Schmid declared a disclosable pecuniary interest on items 4 and 15 as his wife works at provider of internal audit services. He therefore left the room during discussion of the matter without speaking or voting thereon.

## **196. INTERNAL AUDIT CONTRACT RE-TENDER**

### **RESOLVED:**

Councillor Max Schmid declared a disclosable pecuniary interest on this item as his wife works at provider of internal audit services. He therefore left the room during discussion of the matter without speaking or voting thereon.

### **RESOLVED:**

1. To approve the Procurement Strategy set out in Appendix 2 of the report.
2. To note the current uncertainty of the procurement arrangements planned to be undertaken by Central Purchasing Bodies (i.e. Crown Commercial Services (CCS) and Easter Shires Purchasing Organisation (ESPO) and other London councils identified in Appendix 2 in the report.
3. To delegate to the Strategic Director of Finance (in consultation with the Leader) authority to commence the re procurement of the LBHF Internal Audit Service based upon his professional opinion as per the Procurement Strategy in Appendix 2 in the report.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## **197. 2016/17 FINAL SECTION 106 EXPENDITURE**

Peter Kemp, the Planning Change Manager, reported the following amendments to the original report printed with the Cabinet agenda:

1. Paragraph 1.1 now seeks authority to draw down £7.35m and should read: -

*This report is the second report for S106 spend in 2016/17 and seeks authority to spend £7.35m*

2. Paragraph 4.2 now is amended to £1,972,315.70. This is not new expenditure but authority to spend money on schools projects which the Council is already committed to. It is purely that Children's services have spent the funds in an earlier year than they first intended. The report should now read: -

£1,972,315.70 towards capital education projects in the borough to be funded from : -

£671,620 – Fulham Reach	716
£298,827 – Stowe Road Depot	693
£240,000 – Riverside Studios	801
£259,553 – 258 – 264 Goldhawk	805
£100,000 - Chelsea Creek South	732
£100,000 – Carnwarth Road	723
£100,000 – 271 – 281 King Street	830
£100,000 – BBC Television centre	827
£102,315.70 – Westfield	629

He also apologised for the misspelling of Irish Centre in paragraph 4.10 in the report.

**RESOLVED:**

That officers be authorised to spend Section 106 monies as set out in this report.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**198. DEVELOPMENT OF AFFORDABLE HOUSING AT EMLYN GARDENS, W12 9UG**

**RESOLVED:**

1. To transfer the land at Emlyn Gardens to Shepherd's Bush Housing Group under a land sale agreement on a 250-year lease.
2. To delegate authority to the Lead Director for Regeneration, Planning and Housing, the Director of Finance & Resources and the Director of Building and Property Management in consultation with the Cabinet Member for Housing and the Cabinet Member for Economic Development and Regeneration to complete negotiations with Shepherd's Bush Housing Group and complete a land sale agreement for the transfer of the land, and associated leases, based on the agreed heads of terms.

3. To delegate authority to the Lead Director for Regeneration, Planning and Housing, and the Director of Building and Property Management in consultation with the Cabinet Member for Housing and the Cabinet Member for Economic Development and Regeneration to confirm that disposal of the land will be covered by General Consents under s123 of Local Government Act 1972 and seek advice under Housing Act to dispose of the Housing land at Emlyn Gardens or to seek the necessary consent from the Secretary of State should it be required.
4. To delegate authority to the Lead Director for Regeneration, Planning and Housing, in consultation with the Cabinet Member for Housing and the Cabinet Member for Economic Development and Regeneration to enter into a funding agreement with SBHG for the use of right to buy receipts in support of this scheme, should this be required.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**199. RE- TENDERING OF PASSENGER LIFT MODERNISATION IN SPRINGVALE ESTATE AND STAFFORD CRIPPS/ELLEN WILKINSON**

**RESOLVED:**

That approval be given to procure a one-off contract for works to modernise existing passenger lifts within each of the above blocks and as detailed within the list of properties in Appendix 1, using the Open Procedure with award criteria of 50% quality and 50% price.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

## **200. STREET OUTREACH CONTRACT, DIRECT AWARD**

### **RESOLVED:**

1. To approve the direct award of an interim Street Outreach Contract to St Mungo's from 01 August 2017 to 31 March 2019 to continue the current service at a total cost as stated in the exempt report.
2. In accordance with Contract Standing Order 3.1, to agree to waive Contract Standing Order 11.2 which requires that tenders be sought for contracts of the value of the one proposed.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## **201. PROCUREMENT STRATEGY REPORT FOR NEW MATERNITY CHAMPIONS CONTRACT IN HAMMERSMITH AND FULHAM**

### **RESOLVED:**

1. To approve the procurement strategy for the Maternity Champions project in LBHF in order to allow a competitive tender to be conducted.
2. To note that the contract will last a maximum of four (4) years with no options to extend. Total contract cost is £240,000 (4 years - £60,000 per annum).
3. To approve the quality price ratio weighting of 80:20 (Quality:Price).

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

**202. LBHF SCHOOL ORGANISATION AND INVESTMENT STRATEGY 2017**

**RESOLVED:**

To approve the School Organisation and Investment Strategy 2017.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**203. APPROVAL OF THE 2017/18 HIGHWAY MAINTENANCE WORK PROGRAMME**

**RESOLVED:**

1. That the programme in Appendix B of the report be approved, with provision to make adjustments during the year as necessary.
2. That authority be delegated to the Director for Transport and Highways, in consultation with the Cabinet Member for Environment, Transport and Residents Services, to make amendments to the programme as agreed for operational and cost effective reasons, in order to make the optimum use of resources.
3. To note that reports and updates on programme amendments (additions and removals) to the approved scheme list be made, as and when required, during the year to the Cabinet Member for Environment, Transport and Residents Services.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

## **204. STREET LIGHTING CONTRACT**

### **RESOLVED:**

1. This report seeks the Cabinet's approval to join the RBKC framework contract (5 years +1+1+1 Total 8 years) following a limited 6 months' extension to the current term maintenance contract. The extension requirement is due to the later than anticipated award of the RBKC framework contract. LBHF joining RBKC framework will improve efficiencies for LBHF by align both borough's street lighting service teams. There are no requirements for LBHF works undertaken by the framework contractor needing approval by RBKC.
2. To note that having undertaken a cost evaluation of the new RBKC framework contract, against the current extended street lighting term contract, further analysis of City of Westminster's framework contract and limited comparison to the Lohac framework contract where comparable prices exist, the new RBKC framework results in marginal savings of £13,000 in comparison with the current contract. Four options and outcomes are outlined in this report.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## **205. FORWARD PLAN OF KEY DECISIONS**

The Key Decision List was noted.

## **206. EXCLUSION OF PRESS AND PUBLIC**

### **RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

**207. INTERNAL AUDIT CONTRACT RE-TENDER : EXEMPT ASPECTS (E)**

**RESOLVED:**

Councillor Max Schmid declared a disclosable pecuniary interest on this item as his wife works at provider of internal audit services. He therefore left the room during discussion of the matter without speaking or voting thereon.

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**208. DEVELOPMENT OF AFFORDABLE HOUSING AT EMLYN GARDENS, W12 9UG: EXEMPT ASPECTS (E)**

**RESOLVED:**

To note the contents of the financial section and the confidential appendices.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.



**209. RE- TENDERING OF PASSENGER LIFT MODERNISATION IN SPRINGVALE ESTATE AND STAFFORD CRIPPS/ELLEN WILKINSON : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**210. STREET OUTREACH CONTRACT, DIRECT AWARD : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**211. STREET LIGHTING CONTRACT : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the appendix be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

Meeting started: 7.00 pm

Meeting ended: 7.10 pm

Chair .....